



Republic of the Philippines  
**CARLOS HILADO MEMORIAL STATE COLLEGE**  
**BIDS AND AWARDS COMMITTEE**  
 Talisay City, Negros Occidental  
 Telefax Nos. (034) 495-3767; (034) 712-8404



**INVITATION TO BID**  
 CHMSC 16-021-0818

- The *Carlos Hilado Memorial State College*, through the *Corporate Budget for the Contract of 2016 approved by the governing Board*, intends to apply the sum of **ONE MILLION NINE HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED EIGHTY-THREE PESOS & 19/100 (Php 1,924,983.19) ONLY** being the Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES, OTHER SUPPLIES AND MATERIALS, AND INSTRUCTIONAL MATERIALS FOR THE FOUR (4) CAMPUSES (STF)**. Bids received in excess shall be automatically rejected at bid opening.
- The *Carlos Hilado Memorial State College* now invites **BIDDERS/SUPPLIERS** to bid for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES, OTHER SUPPLIES AND MATERIALS, AND INSTRUCTIONAL MATERIALS FOR THE FOUR (4) CAMPUSES (STF)**, as follows:

LOT 1	Pens	73,249.19
LOT 2	Whiteboard	65,000.00
LOT 3	Cartolina	66,910.00
LOT 4	Paper Materials	154,397.00
LOT 5	Janitorial Supplies	325,307.43
LOT 6	Office Desk and Chairs	365,567.00
LOT 7	Blinds and Solar Shades	102,484.00
LOT 8	Electric Fans	61,791.04
LOT 9	Binders and Ring Binders	133,657.82
LOT 10	Envelopes	33,405.00
LOT 11	Folders	62,399.32
LOT 12	Fax Machine	21,561.28
LOT 13	Vacuum Cleaner, & Etc.	28,228.91
LOT 14	Other Common-use Supplies	431,023.20
		<b>Php 1,924,983.19</b>

Delivery of Goods is required within **Thirty (30) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project of at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Interested bidders may obtain further information from the **CARLOS HILADO MEMORIAL STATE COLLEGE** and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.  
  
 The BAC Secretariat  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental
- A complete set of Bidding Documents may be acquired by interested Bidders on **August 19 – September 7, 2016** from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (**Php 5,000.00**) Only.
- The CHMSC will hold a **Pre-Bid conference on August 26, 2016 at 11:00 A.M.** at the **CHMSC Conference Room, 4/F Administration Bldg. Brgy. Zone I, Mabini St., Talisay City, Negros Occidental**, which shall be opened only to all interested parties who have purchased the Bidding Documents.
- Bids must be delivered on or before **September 8, 2016, 9:30 A.M.** at the **CHMSC Conference Room, 4/F Administration Bldg. Brgy. Zone I, Mabini St., Talisay City, Negros Occidental**. All Bids must be accompanied by a bid security specified in the Bid Data Sheet.
- Bid opening shall be on **September 8, 2016 at 10:00 A.M.**, at the same venue and address. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
- The Carlos Hilado Memorial State College reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- For further information, please refer to:

DR. PERLA G. GUILLENA  
 Head, BAC Secretariat  
 Carlos Hilado Memorial State College  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental  
 Telefax No. (034) 495-3767 / 712-8404

EDUARDO G. SAYSON, ED.D.  
 BAC Chairman